

MARCH MINUTES

Davidson Road Elementary PAC Meeting Minutes

March 2, 2022 (Time: 6:00pm via zoom)

Executive Members In attendance: Holly F (President), Kristen L (Vice-President), Jensine M (Treasurer), Jeannette L (Co-Secretary), & Tara S (Hot Lunch), Tara S (Movie Night), Jill N (Flower Fundraisers)

Regrets: Heather E (CO-PAC), Sam B (Co-Secretary), Bretta L, Shelley R (Member at large)

Guests: Gurprit Hayher (Principal), Jennifer Adamson (Vice-Principal), Kim M (Teacher Representative), Tristian G

Item

1. Welcome and Introductions

- Meeting called to order by: Holly F
- Time: 6:03 pm

2. Adoption of Agenda

Motioned: Jill N 2nd: Tara S

3. Approval of Minutes

For February- Motioned: Kirstin L 2nd: Tara S

4. Executive Reports

4.1 President's Report

- See Attached

4.2 Treasurer's Report:

Gaming - \$ 8169.00

Hot Lunch - \$ 9716.21

General - \$ 3631.35

Sunshine - \$ 1275.98

Is there potential for e transfer set up – payments from fundraiser suppliers –

Action: Gurprit H

4.3 COPAC Report

- See attached – February
- March Meeting next week

4.4 Hot Lunch/Fruit & Vegetable Program

- Going well – no pizza at this time due to each order separately boxed
- Will continue on after Spring Break

5. Principal's Report

- See Attached

MARCH MINUTES

6. Fundraisers

- Mothers Day flowers – Sales open the beginning of April and close April 19th, New Company, Growing Smiles. Delivery date pending for May 3rd.
- DRE swag sale after Spring Break – It will be posted on Munch A Lunch
- Coffee fundraiser – \$310.00 profit
- Family photo fundraiser – Sold quickly- currently at \$1680.00 profit- final numbers to follow. Potential Discussion for Fall and Christmas Sessions as well.
- Purdy's fundraiser for Easter- selling well – 2 weeks to go

7. New Business

- Year end event – Possibility of an outdoor Country Fair or Family BBQ if restrictions allow. Should have an update on gathering restrictions from the School Board ASAP. Planning could begin at the end of April.
- Succession Planning – In need of someone to take over the Fruit and Veggie Program as well as the Mothers Day Flowers and Christmas poinsettias/door swag fundraisers.

8. Old Business

- Outside classroom progress- Unfortunately this will be delayed until September. Full details in the Principal's report. The picnic tables have increased in cost and are currently on sale. (See Principal's report for full details) Motion put forward to purchase all 4 tables now to avoid any more cost increases: Tara S 2nd: Jeannette L All in Favour
- Rotary club community project fundraiser – Rotary club is looking to do a fundraiser to support DRE. Suggestions put forward to the Rotary Club are:
 1. Medicine Wheel Carpet
 2. One of the picnic tables for the outdoor classroom
 3. Rainbow Crosswalk – need quote on installing as well as annual maintenance.

9. Announcements

Next Meeting:
April 6, 2022

Parking Spot or \$5 Hot Lunch Voucher Draw: Jeannette L - \$5 Hot Lunch Voucher

10. Adjournment

Motioned: Kristin L
2nd : Jensine M
Time: 7:28pm



*Discovery,
Respect &
Encouragement*

2115 Davidson Road, Lake Country BC, V4V 1R3 Phone: (250) 870-5117 Fax: (250) 870-5017

PRINCIPAL'S REPORT (March PAC mtg)

- 1) Thank you's
 - Our Fine Arts Prep team (Ms. Lively, Mr. Kern, and Mrs. Bischoff) who offers line dancing at lunch time
 - Cynthia Livingstone for putting together proposal
 - Members of our PAC and Parent community for organizing and coordinating Family Photo Fundraiser, Easter Purdy's Fundraiser, and the Mother's Day Fundraiser
 - Parents who provided input for Vice Principal appraisal process
- 2) Registration & ELFF Night
 - 70 Kindergarten students registered and 11 students from other grades
 - Early Learning For Families (ELFF) Night is April 26th (beginning at 5:00pm)
 - We are planning for an in-person event
 - Information to register will be available on our website and also sent out in April.
- 3) Proposal for Rotary Club Fundraiser
 - Proposal for Gathering Room submitted to PAC
- 4) School Photos
 - Booking Artona (Sept. 19)
- 5) Mother's Day Flowers
 - Looking at determining delivery dates (May 3rd or May 6th?) if PAC chooses to go ahead with fundraiser
- 6) Report Cards
 - Go home at the end of the day on March 16th
- 7) Outdoor Learning Space – Enhancement Agreement
 - History
 - Bellevue Creek Elementary School, Weber Road Elementary School
 - 17 portables

Item	Previous Cost	Current Cost
Barco Surface Mount Picnic Tables - 4 Red, 8ft, heavy steel with thermoplastic coating	\$6225.28 (\$1068 per table + \$666.90 taxes + 1283.38 shipping)	\$7778.20 (1378.85 per table + 833.38 taxes + 1429.42 shipping)
Labor Cost with District remains the same	No Change	
Pier Mac		
Diggin' 4 U		



The Central Okanagan Parent Advisory Council

Agenda: General Meeting
Date: February 7th, 2022 at 7pm
Location: Zoom

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the
unceded, Traditional Territory of the Okanagan People*

AME		ASM		BHE		BGE	X	BME	X	CAS	X	CTE		CLE	X	DRE	X	DWE	X
ELE	X	GPE	X	GME	X	GRE	X	HGE		HRE		MJE	X	NGE		OTS		PLE	
PSE		PGE	X	QGE		RAY	X	RVE		RLE		SLE		SKE		SRE	X	SVE	X
WAT		CNB	X	DRK	X	GMS		KLO	X	RMS	X	SMS	X	GESS		KSS	X	MBSS	X
OKM		RSS		CMS	X	HMS	X												

COPAC Executive:

Simon Adams President
Nicola Baker Vice-President
Susan Derrickson Treasurer
Roseanne Kufeldt Secretary
Sarena Smith, Resource Coordinator - Member At Large
Deannie Zahara, Education & Communications Coordinator - Member At Large
Shannon Gallivan, Education & Communications Coordinator - Member At Large

COPAC Rep:

Roseanne Kufeldt – DWE Rep
Sarena Smith – CNB Rep
Shannon Gallivan – Mar Jok Rep
Susan Derickson – MBSS
Valerie Chidwick – KSS Rep
Jeannette Watson – CMS Rep
Terry Lum – KLO Rep
Becky Ingbritson – RMS Rep
Roslyn Hazen – HMS & PGE Rep
Jeanne Howland - BME Rep
Amanda Kraft – SRE Rep
Kong Khoo – GPE Rep
Diana McCarron - Ellison Elementary Rep
Jammie Paterson - SVE and SMS Rep
Heather Engram - Davidson Road Rep
Rhianna van Rossum - Glenrosa Elementary Rep
Camila Biffard - Dr Knox and Glenmore Elementary Rep
Cadre Simpson - Casorso elementary Rep
Cameron Dakin- Belgo Elementary Rep
Katie Devlin - Raymer Elementary Rep

Partners:

Susan Bauhart - COTA
Kevin Kaardal - Superintendent of Schools/CEO
Terry Beaudry – Deputy Superintendent of Schools
Ryan Stierman – Secretary Treasurer/CFO
Delta Carmichael – Assistant Secretary Treasurer
Teri Wishlow – CUPE
Trustee Wayne Broughton

Trustee Chantell Desrosiers
Trustee Amy Geistlinger
Trustee Julia Fraser
Kieran Fahy, CUPE

1.0 Call to Order

Greetings/Introductions- Simon Adams

2.0 Guest Speaker

Budget Presentation by Delta Carmichael – Assistant Secretary Treasurer

The 2022/2023 Presentation will be posted on line after the next Finance & Audit Committee Meeting (Feb 16, 2022)

Past presentations can be found here: [http://www.sd23.bc.ca/documents/forms/allitems.aspx#/=Q & A Discussions followed](http://www.sd23.bc.ca/documents/forms/allitems.aspx#/=Q%20%26%20A%20Discussions%20followed)

3.0 Establish Quorum

Quorum = 10 Voting Members

4.0 Agenda: Additions/Approval

Move: Sarena Smith

Second: Shannon Gallivan

5.0 Minutes: January 10th, 2022 Additions/Approval

- **Draft Motion: To accept the January 10th, 2021 minutes as presented.**

Moved: Katie Devlin

Second: Terry Lum

6.0 SD23 Reports

Trustees Update – Trustee Amy Geistlinger

- February is human rights and inclusive education month
- February 16 is Harmony Day
- February 23 is Pink Shirt Day for Bullying Awareness
- Next Board meeting is February 9

Superintendent Update

- Very impressed with our staff, children and community with all the hard work they have done and persevering through the difficult times
 - Staff & Absenteeism seems to be in decline, no functional closures yet
 - Finally received rapid tests going to staff. Shorted several hundred, waiting on government for that
 - Expecting distribution of rapid tests for each child sometime in the next 2 weeks
 - School sports tournaments are back on
- Q & A Discussions followed*

Partners Update

- Susan Bauhart: very thankful for the mask donations from Vitacor
- Kieran Fahy: echoed Susan's comments

Nicola – on behalf of BCCPAC as local rep has stepped down.

- BCCPAC is looking for leadership & members to run for executive
- Resolutions are due prior to the AGM
- <https://bccpac.bc.ca/index.php/conferences/conference-agm/agm/nominations-submissions>

Discussion - All

7.0 PAC 360

- A *quick* opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams
- Question: should PACs expect their principal to be reviewing the school budgets with PACs?
Kevin Kaardal: yes, they expect this to be done. Ask your schools admin staff when they plan to hold their budget review at your next PAC meeting.

8.0 COPAC 360

- Budget: Treasurer's report as of January 31st, 2021
As of January 31, 2021
-General Account: \$12,587.16
-Gaming Account: \$2,3338.39
- **Draft Motion: To accept the Treasurer's Report as of January 31st, 2022 as presented.**
Moved: Heather Engram
Second: Jeannette Watson
- COVID-19 Updates - Nicola Baker
- Communications & Education Coordinators updates – Shannon Gallivan and Deannie Zahara
-BCCPAC is hosting webinar called Understanding PACs from A to Z on Feb 10 at 7pm
-Marilyn Green presenting to families via zoom on Mental Health & Resilience on Feb 15, 6-7pm
-We have secured Saleema Noon Body Science online program for a 30 day period starting February 28. Emails will go out February 17. Register by February 27 at noon.
- PAC Resource Coordinator update – Sarena Smith
-If any schools wish to have someone speak about the importance of PACs & COPAC at their Kindergarten orientation, please reach out to Sarena at Copac.atlarge1@sd23.bc.ca

9.0 Other Business

- Is anyone planning a family fun night this year?
- Nicola would be happy to create a discussion zoom event similar to the Hot Lunch group. Please email: copac.vicepresident@sd23.bc.ca

10.0 Adjournment – 8:36pm

- Moved to adjourn:** Susan Derickson
- Second:** Colleen Thomas

Future Meeting

COPAC General Meeting- Monday, March 7th, 2022 7:00pm via zoom.

District and Committee Meetings- Information is available on www.sd23.bc.ca

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: [@COPACSD23](https://twitter.com/COPACSD23)



The Central Okanagan Parent Advisory Council

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AME		ASM		BHE		BGE	X	BME	X	CAS	X	CTE		CLE		DRE	X	DWE	X
ELE		GPE	X	GME		GRE		HGE		HRE		MJE	X	NGE	X	OTS		PLE	
PSE		PGE	X	QGE		RAY	X	RVE		RLE		SLE		SKE		SRE	X	SVE	X
WAT	X	CNB	X	DRK	X	GMS		KLO		RMS		SMS	X	GESS	X	KSS		MBSS	X
OKM		RSS		CMS	X	HMS	X												

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Heather Engram – Davidson Road Elementary Rep
Roslyn Hazen – HMS & PGE Rep
Jeanne Howland – BME
Jammie Paterson – SVE & SMS
Jeremy Jardine – Belgo (Representing Cameron)
Camila Biffard – Dr. Knox Rep
Sandra Follack – GESS Rep
Cadre Simpson – Casorso Rep
Leslie Atwell – Watson Road (President standing in for Mina Peterson)
Kative Devlin – Raymer Elementary Rep
Jamie Zecchel – North Glenmore Elementary Pac President
Kong Khoo – GPE Rep

Partners:

Susan Bauhart - COTA
Terry Beaudry – Deputy Superintendent of Schools
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Ryan Stierman – Secretary Treasurer/CFO
Delta Carmichael – Assistant Secretary Treasurer
Shelley Yost - CUPE
Trustee Lee-Ann Tiede
Trustee Moyra Baxter

1.0 Call to Order

Greetings/Introductions- Simon Adams

2.0 Guest Speaker

Jordan Kleckner – discussed K-12 Student Reporting Policy.

Parents: Please share your feedback & considerations on student reporting here:

<https://bit.ly/sd23-reporting>

3.0 Establish Quorum

Quorum = 10 Voting Members (19 represented)

4.0 Agenda: Additions/Approval

- **Susan Derickson motioned to accept the agenda as presented. Katie Devlin second. Approved**

5.0 Minutes: February 7th, 2022 Additions/Approval

- **Motion: To accept the February 7th, 2022 minutes as presented. Sarena Smith motioned. Shannon Gallivan second. Approved**

6.0 SD23 Reports

Trustees Update

Trustee Tiede

-At board meeting on Wednesday, they will review a few things: Planning for a 2 year calendar; reviewing transportation fees for 2022/2023; looking at advocacy plans for universal washrooms in the district.

-1200 seat high school has been approved for West Kelowna, plans to be opened in September 2027 but aiming for 2026.

Trustee Baxter – mentioned new graduation requirements announced by Ministry of Education in partnership with First Nations Education Steering Committee (FNESC). Implemented in the 2023/2024 school year.

-Board meetings will now be going back to in person only as of this week (March 9)

Superintendent Update

-Expecting an announcement from PHO this week. Information will then be filtered through schools.

-Rapid antigen tests started to be distributed last week.

Partners Updates

Discussion – All

-COTA – Teachers are working hard on report cards & everyone is excited for spring break!

-CUPE – thank you for all the parent participation

-PIE (Partners of Inclusive Education) – meeting once a month via zoom. Staff from SD23 attend as well. Share all information on policies, support, etc. This committee is open to public and any parents are welcomed (even if your child doesn't have a designation) Please email Sarena for any information or questions: Copac.atlarge1@sd23.bc.ca

-Calendar Committee: feedback for calendar survey was quite low (approx. 200 people completed survey)

-Education & Student Services Committee: there was a presentation on sustainability & STEM education which was wonderful.

7.0 PAC 360

- A *quick* opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams

-Question was asked about a sustainability coach at the district level. Terry Beaudry mentioned the collaboration with many different consultants with sustainability. Parent questions & feedback are always welcomed.

-Gaming Funds & Use of COBBS. Currently gaming funds are not allowed to be used in Bursaries. A submission to BCCPAC was rejected. Looking to appeal this decision. Any feedback or suggestions, please send to Susan Derickson at susan@cain.ca.

-What can PACs do if there is a great initiative they want to take part in, but don't have the teacher buy-in? Terry Beaudry answered that teachers have many programs they take part in and have the autonomy to choose which ones to participate. But please contact her with any questions or more information.

-Question if PAC members are allowed to be noon-hour supervisors. Trustee Baxter answered that any

parent/guardian is a member of the PAC. However there is concern there could be conflict of interest if an Executive PAC member is also a staff member of the district. Simon has spoken with District Human resources, who directed members to discuss with the school principal. Discussions will continue with district. Please email Simon directly to let him know how many of PAC executive members are employees of district. Copac.president@sd23.bc.ca

8.0 COPAC 360

- Budget: Treasurer's report as of February 28th, 2022
- Gaming Account: balance of \$12,577.26
- General Account: balance of \$2,338.41
- BCCPAC email outlined bursaries, subsidies, etc. in the last email. Please remember to review emails from BCCPAC.
- BCCPAC Conference & AGM are April 29-May 1, 2022 in Richmond, BC

- **Motion: To accept the Treasurer's Report as of February 28, 2022 as presented.**

Nicola Baker, moved. Katie Devlin, second. Approved.

- Nominations Update - COPAC Executive members to be elected at May COPAC AGM/General Meeting.
- **Motion: To name Camila Biffard and Susan Derickson to the COPAC Nominations Committee.**
- Simon Adams Motioned, Heather Ingram. Approved.**
- A new email address & form will be created for nominees to be submitted. Information will be share within the next week.

- Bylaws Update – Notice of Motion – Nicola Baker
- We will be making an update to our bylaws, specifically two sections. Section item 2 and section x.
- These items will be brought forward at April's meeting to be voted on at the May meeting.
- We need as many PAC Reps to attend the May meeting to vote on these bylaws.
- COVID-19 Updates - Nicola Baker
- Please feel free to email Nicola or Simon with any questions.
- Communications & Education Coordinators updates – Shannon Gallivan and Deannie Zahara
- Currently have Saleema Noon education available via online option for the parents who had registered. 409 parents signed up. Feedback would be welcomed.
- PAC Resource Coordinator update – Sarena Smith

9.0 Other Business

10.0 Adjournment – Katie Devlin motioned to adjourn. Meeting Adjourned at 8:56pm.

Future Meeting

COPAC General Meeting- Monday, April 4th, 2022 7:00pm via zoom.

District and Committee Meetings- Information is available on www.sd23.bc.ca

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Facebook: <https://www.facebook.com/sd23copac/>

Twitter: [@COPACSD23](https://twitter.com/COPACSD23)